

ROMER'S CATERING & ENTERTAINMENT FACILITY, INC.

www.romerscatering.com

321 S. Eastern Ave.
 St. Henry, OH 45883
 (419) 678 - 8482
 Fax: 419-678-8828
 Owners: Neil & Karen Romer

909 E. Wayne St.
 Celina, OH 45822
 (419) 584-0606
 Fax: 419-584-0379
 Manager: Jason Romer

BANQUET HALL RENTAL CONTRACT

I agree to rent Romer's Catering & Entertainment Facility for a period commencing on

_____ at the St. Henry / Celina location for the purpose of
(Month/Day/Year) (Circle One)

I agree that during the time I have Romer's Catering & Entertainment Facility rented, I shall assume full responsibility for my invited guests. This would include damages to the property, building and contents.

I agree to pay all charges incurred for this event furnished by Romer's Catering & Entertainment Facility. I also agree to abide by the payment schedule listed below.

I agree that a final confirmation of the number of guests is required 7 days prior to the event and that I will be charged for the number of meals confirmed. After that time, Romer's Catering, Inc. can accommodate marginal increases, but no decreases in number.

I agree that Romer's Catering, Inc. will provide all food and beverage for this catered event and that we will take full responsibility for any leftover foods from our event.

I further agree that the down payment is not refundable to renter should this engagement be cancelled and it is not possible to re-book this date. Only after said date will 50% of the down payment be rendered back to renter if the date is filled.

Romer's Catering, Inc. reserves the right to rent the unused Party Room in our facility on the same date specified on this rental agreement.

(Renter Signature) _____

(Co-Signer Signature) _____ (Phone #) _____

(Address) _____

(City/State/Zip) _____ (Tax Exempt #) _____
(If Applicable)

Information & Payment Schedule

(To be completed by Romer's Catering Representative)

| | Cash | Check # | Amount | Credit card # & Exp. | Date | Co. Rep |
|---|------|---------|--------|----------------------|------|---------|
| Down payment To secure specified date (\$350.00 Banquet Hall) | | | | | | |
| Two weeks before event Count/Menu/Prepayment <small>(Prepayment=MealCost x count)</small> | | | | | | |
| Final Payment (Due within 10 days after the event) | | | | | | |

A 2% processing fee will be charged to all credit card payments.
 Prices are subject to change.

(Revised 2-13-03)